



AGENDA PARKS AND OPEN SPACE BOARD MEETING

March 24, 2026 | 6:00 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, TX

Notice is hereby given that a meeting of the Lucas Parks and Open Space Board will be held on Tuesday, March 24, 2026, beginning at 6:00 PM at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651, at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the Parks and Open Space Board may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting. Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the Parks and Open Space Board will be physically present at this meeting.

If you would like to watch the meeting live, you may go to the City's live streaming link at <https://www.lucastexas.us/163/Watch-Live-Meetings>.

How to Provide Input at a Meeting:

Speak In Person: Request to Speak forms will be available at the meeting. Please fill out the form and give to the City Secretary prior to the start of the meeting. This form will also allow a place for comments.

Submit Written Comments: If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email City Secretary Toshia Kimball at tkimball@lucastexas.us by no later than 3:30 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 3:30 pm will not be included at the meeting.

Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

Regular Agenda

1. Discuss the 2026 Lucas Farmers Market Season as it relates to:
 - a. Special Events-updated schedule and assignments for Board
 - b. Live Music-updated schedule, filling open dates, general plan
 - c. Market Share Program
 - d. Board and City Council sign up for Market Coverage

(John Elliott, Parks and Open Space Chairman)

2. Formation of Subcommittee for Brockdale Park and Highland Park Planning **(John**

Elliott, Parks and Open Space Chairman)

3. Receive an update and discuss the status of trail development along the Central Loop Trail. **(Patrick Hubbard, CIP Manager)**
4. Consider approval of the minutes of the February 10, 2026 Parks and Open Space Board meeting. **(Donna Bradshaw, Communications and Special Events)**
5. Adjournment **(Parks and Open Space Board)**

Certification

I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at www.lucastexas.us on or before 5:00 p.m. on March 18, 2026.

Donna Bradshaw, Communications & Event Specialist

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to City Secretary Toshia Kimball at 972.912.1211 or by email at tkimball@lucastexas.us at least 48 hours prior to the meeting.



**City of Lucas
Parks and Open Space Board Agenda
Request
March 24, 2026**

Requester: John Elliott, Parks and Open Space Chairman

Agenda Item Request:

Discuss the 2026 Lucas Farmers Market Season as it relates to:

- a. Special Events-updated schedule and assignments for Board
- b. Live Music-updated schedule, filling open dates, general plan
- c. Market Share Program
- d. Board and City Council sign up for Market Coverage

Background Information:

N/A

Attachments/Supporting Documentation:

None

Budget/Financial Impact:

N/A

Recommendation:

N/A

Motion:

No Motion needed for this item.



**City of Lucas
Parks and Open Space Board Agenda
Request
March 24, 2026**

Requester: John Elliott, Parks and Open Space Chairman

Agenda Item Request:

Formation of Subcommittee for Brockdale Park and Highland Park Planning

Background Information:

Discussion the formation of a subcommittee to study and develop potential plans for Brockdale Park and Highland Park, which are being annexed into the City of Lucas. The parks are currently owned and operated by the U.S. Army Corps of Engineers and will be leased to the City. As the Corps will no longer maintain these parks, the Parks and Open Space Board would like to begin evaluating potential plans, amenities, and long-term uses that would benefit the community. The proposed subcommittee would review opportunities and provide recommendations to the Board for future planning of these park areas.

Attachments/Supporting Documentation:

None

Budget/Financial Impact:

N/A

Recommendation:

N/A

Motion:

No Motion needed for this item.



**City of Lucas
Parks and Open Space Board Agenda
Request
March 24, 2026**

Requester: Patrick Hubbard, CIP Manager

Agenda Item Request:

Receive an update and discuss the status of trail development along the Central Loop Trail.

Background Information:

The City of Lucas Trails Master Plan establishes the Central Loop Trail as a portion of trail running from the intersection of Estates Parkway and Angel Parkway to the intersection of Angel Parkway and West Lucas Road that then runs along Lucas Road to its intersection with the Trinity Trail and loops back north along Country Club Road to Estates Parkway where it continues westward to its origin at the intersection.

This forms a loop around the city's main commercial and institutional centers found along these roads, and extends a spine trail across the Length of the city.

The portion of this trail along Lucas Road are also included in the Collin County Trails Master Plan.

Planning and Construction of this loop is in various stages, coinciding with development and roadway projects.

Completed Portions:

- Intersection of Country Club Road and Southview Drive
- Retail Areas along Angel Parkway to McGarity Lane

Designed/Under Construction Portions:

- Angel Parkway from McGarity Lane to Estates Parkway (TxDOT design deviates from city standards.
- West Lucas Road from Angel Parkway to County Club Road

Portions Included with Proposed Development:

- Estates Parkway from Angel Parkway to Lovejoy High School

Remaining portions are at various stages of planning.

Attachments/Supporting Documentation:

1. Trails Master Plan - 2025

Budget/Financial Impact:

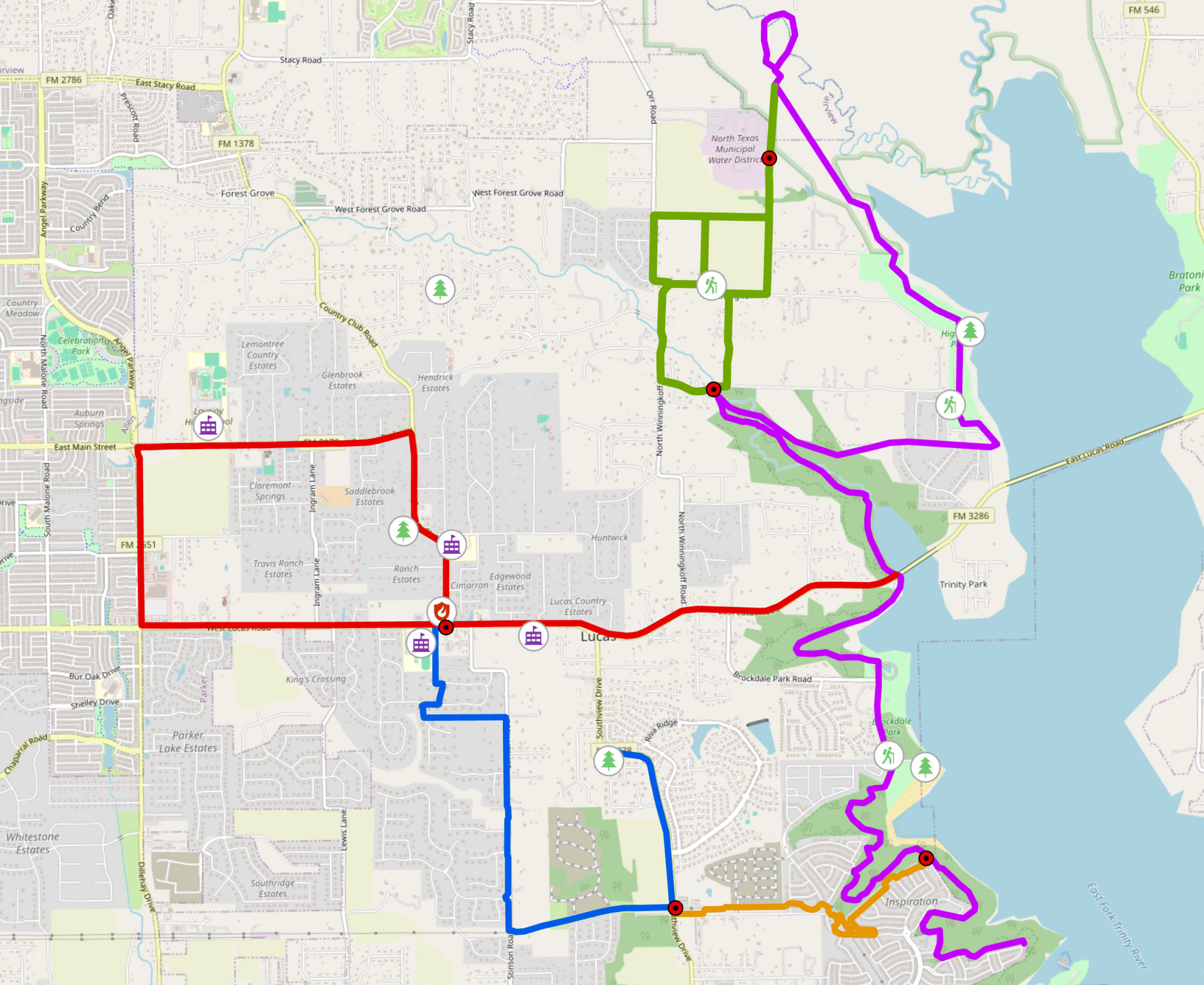
The trail includes multiple projects spanning its length with unique financial impacts.

Recommendation:

NA






Motion:

NA



LEGEND

LOCATIONS

-  FIRE STATION
-  SCHOOL
-  PARK
-  TRAILHEAD
-  TRAIL ACCESS

TRAIL SEGMENTS

- CENTRAL LOOP TRAIL
- STINSON TRAIL
- EAST WINNINGHOFF TRAIL
- OSAGE TRAIL
- TRINITY TRAIL

Trails Master Plan City of Lucas 2025

March 18, 2025





**City of Lucas
Parks and Open Space Board Agenda
Request
March 24, 2026**

Requester: Donna Bradshaw, Communications and Special Events

Agenda Item Request:

Consider approval of the minutes of the February 10, 2026 Parks and Open Space Board meeting.

Background Information:

Attachments/Supporting Documentation:

1. 02-10-26 Minutes

Budget/Financial Impact:

N/A

Recommendation:

N/A

Motion:

I make a motion to approve/deny the minutes of the February 10, 2026, Parks and Open Space Board meeting.



MINUTES

Parks and Open Space Board

February 10, 2026 | 6:00 pm

Council Chambers

City Hall | 665 Country Club Road, Lucas Texas

Call to Order

The meeting was called to order at 6:33 pm, and a quorum was determined to be present.

Parks Board Members Present:

Chairman John Elliott
Member Christel Parish
Member Michelle Miller

Staff Present:

City Manager John Whitsell
Communication and Event Specialist Donna Bradshaw

Parks Board Members Absent:

Member Bryan Bellows

City Council Liaison Present:

Councilmember Neil Peterson

Regular Agenda

- 1. Consider the appointment of a Vice-Chairman of the Parks and Open Space Board to serve for a period of one year with a term ending December 31, 2026.**

MOTION: A motion was made by Chairman Elliot, seconded by Member Parish, to appoint Michelle Miller as Vice-Chair of the Parks and Open Space Board to serve for a period of one year, with a term ending December 31, 2026. The motion passed unanimously, 3 to 0 votes.

- 2. Discuss the 2026 Lucas Farmers Market Season as it relates to:**
 - A. Vendor Selection**

The new Market Software, MarketSpread is working great, we have had approximately 127 vendors sign up, we have denied 25 of those and are working to place the rest of the vendors at this seasons markets.

B. Special Events

Special Events is a work in process, and the new Parks and Open Space members will help coordinate the special events Calendar.

C. Mini Markets

Mini-markets will be limited to non-perishable vendors, and there will be no staff on-site to manage the mini market. At this time, no produce vendors are participating. An alternative idea was discussed to approach the City of Fairview about hosting a Farmers Market on Lucas's off dates, which could

eliminate the need for mini-markets while still providing Lucas vendors with an opportunity to participate in a market during those weeks.

D. Live Music

Create a Facebook post to recruit musicians to attend the Farmers Market, and form a committee to vet the applicants.

E. Marketing Plan and Strategy

Increase Facebook promotion for the Farmers Market by creating more videos, highlighting individual vendors, and beginning promotion for the next market immediately after the current market is over.

F. Vendor Recruitment

Continue to recruit vendors, especially fruits, vegetables, milk, and cheese. Continue to use the software tools to invite vendors to our market.

G. Volunteers

The Board discussed the need for additional volunteers to assist with the Farmers Market Committee. It was suggested that each Parks and Open Space Board member reach out to neighbors, friends, and community members who may be interested in volunteering to support the market.

H. Volunteer Scheduling

Member Bryan Bellows will coordinate the volunteer schedule.

3. Discuss the results of the Lucas Farmers Market Vendor Survey and the Lucas Farmers Market Shopper Survey. Discuss any changes needed to the Lucas Farmers Market as a result of the surveys.

The survey results indicated that shoppers would like to see more produce, meat, dairy, and egg vendors at the market. Efforts will continue to focus on recruiting these types of vendors. The Board also discussed the importance of continuing to identify the market's niche within the local market community in order to make the Farmers Market more inviting and enjoyable for shoppers. It was noted that the City is competing with surrounding communities for both vendors and shoppers, and the Board discussed the need to find ways to move forward and strengthen the market's position within the regional market community.

4. Provide an update on special events including:

- A. Country Christmas**
- B. Keep Lucas Beautiful Spring Cleanup**
- C. Founders Day Country Fair**

Communications and Events Specialist Donna Bradshaw gave an update on the Country Christmas event and the upcoming Keep Lucas Beautiful event and the Lucas Founders Day event.

- 5. Discussion and possible direction regarding the recently annexed 169.422 acres formerly owned by the U.S. Army Corps of Engineers, including development of a parks master plan/vision, proposed timeline, and potential grant opportunities.**

City Manager John Whitsell provided an update on the City's acquisition of Brockdale Park and Highland Park from the U.S. Army Corps of Engineers. Additional details are expected in the coming months. In the meantime, a subcommittee was suggested to begin discussing potential future plans and amenities that would benefit the City of Lucas.

- 6. Consider approval of the minutes of July 22, 2025, Parks and Open Space Board meeting.**

MOTION: A motion was made by Member Parish, seconded by Member Miller to approve the minutes of July 22, 2025, Parks and Open Space Board meeting as presented. The motion passed unanimously by a 3 to 0 vote.

- 7. Adjournment**

MOTION: A motion was made by Member Parish, seconded by Member Miller to adjourn the meeting at 7:09 pm. The motion passed unanimously by a 3 to 0 vote.

APPROVE:

ATTEST:

John Elliot, Chairman

Donna Bradshaw,
Communications and Event Specialist