



# AGENDA PARKS AND OPEN SPACE BOARD MEETING

February 10, 2026 | 6:00 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, TX

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Notice is hereby given that a meeting of the Lucas Parks and Open Space Board will be held on Tuesday, February 10, 2026, beginning at 6:00 PM at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651, at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the Parks and Open Space Board may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting. Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the Parks and Open Space Board will be physically present at this meeting.

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If you would like to watch the meeting live, you may go to the City's live streaming link at <https://www.lucastexas.us/departments/public-meetings/>.

## How to Provide Input at a Meeting:

**Speak In Person:** Request to Speak forms will be available at the meeting. Please fill out the form and give to the City Secretary prior to the start of the meeting. This form will also allow a place for comments.

**Submit Written Comments:** If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email City Secretary Toshia Kimball at [tkimball@lucastexas.us](mailto:tkimball@lucastexas.us) by no later than 3:30 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 3:30 pm will not be included at the meeting.

## Call to Order

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- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

## Regular Agenda

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1. Consider the appointment of a Vice-Chairman of the Parks and Open Space Board to serve for a period of one year with a term ending December 31, 2026. **(Donna Bradshaw, Communications and Special Events)**
2. Discuss the 2026 Lucas Farmers Market Season as it relates to:
  - A. Vendor Selection
  - B. Special Events
  - C. Mini Markets
  - D. Live Music

- E. Marketing Plan and Strategy
- F. Vendor Recruitment
- G. Volunteers
- H. Volunteer Scheduling

**(Donna Bradshaw, Communications and Special Events)**

3. Discuss the results of the Lucas Farmers Market Vendor Survey and the Lucas Farmers Market Shopper Survey. Discuss any changes needed to the Lucas Farmers Market as a result of the surveys. **(John Elliott, Parks and Open Space Chairman)**
4. Provide an update on special events including:
  - A. Country Christmas
  - B. Keep Lucas Beautiful Spring Cleanup
  - C. Founders Day Country Fair

**(Donna Bradshaw, Communications and Special Events)**

5. Discussion and possible direction regarding the recently annexed 169.422 acres formerly owned by the U.S. Army Corps of Engineers, including development of a parks master plan/vision, proposed timeline, and potential grant opportunities. **(John Elliott, Parks and Open Space Chairman)**
6. Consider approval of the minutes of the July 22, 2025 Parks and Open Space Board meeting. **(Donna Bradshaw, Communications and Special Events)**
7. Adjournment ()

### **Certification**

I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at [www.lucastexas.us](http://www.lucastexas.us) on or before 5:00 p.m. on February 4, 2026.

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Donna Bradshaw, Communications and Event Specialist

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to City Secretary Toshia Kimball at 972.912.1211 or by email at [tkimball@lucastexas.us](mailto:tkimball@lucastexas.us) at least 48 hours prior to the meeting.



**City of Lucas  
Parks and Open Space Board Agenda  
Request  
February 10, 2026**

Requester: Donna Bradshaw, Communications and Special Events

**Agenda Item Request:**

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Consider the appointment of a Vice-Chairman of the Parks and Open Space Board to serve for a period of one year with a term ending December 31, 2026.

**Background Information:**

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Per Section 1.09.034 of the Code of Ordinances, the Parks and Open Space Board shall elect a chairman and vice-chairman from its membership annually. The Parks and Open Space Board is composed of five regular members and two alternate members appointed by the City Council. Alternate members shall serve in the absence of one or more regular members when requested to do so by the presiding officer of the Parks and Open Space Board.

**Attachments/Supporting Documentation:**

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None

**Budget/Financial Impact:**

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**Recommendation:**

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**Motion:**

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I make a motion to appoint \_\_\_\_\_ as Vice-Chairman of the Parks and Open Space Board for a period of one year with a term ending December 31, 2026.



**City of Lucas  
Parks and Open Space Board Agenda  
Request  
February 10, 2026**

Requester: Donna Bradshaw, Communications and Special Events

**Agenda Item Request:**

---

Discuss the 2026 Lucas Farmers Market Season as it relates to:

- A. Vendor Selection
- B. Special Events
- C. Mini Markets
- D. Live Music
- E. Marketing Plan and Strategy
- F. Vendor Recruitment
- G. Volunteers
- H. Volunteer Scheduling

**Background Information:**

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Below are the meetings and milestones related to planning the upcoming market season:

- Friday, November 14, 2025, vendor Survey results were presented, and Market dates were confirmed.
- Tuesday, January 6, 2026, we went live with Market Spread, an online vendor management system that will make applying, communicating, and staying organized an easy task.
- Monday, January 19, 2026 – Vendor applications due by close of business.
- Tuesday, January 27, 2026 @ 6:00 pm – (Regular Parks Meeting)
- Friday, January 30, 2026 @ 2:00 pm – The Farmers Market Committee met to begin the vendor selections for the 2026 season.
- Saturday, April 25, 2026 – First Market of 2026 Season

**Attachments/Supporting Documentation:**

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None

**Budget/Financial Impact:**

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**Recommendation:**

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**Motion:**

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No Motion Required



**City of Lucas  
Parks and Open Space Board Agenda  
Request  
February 10, 2026**

Requester: John Elliott, Parks and Open Space Chairman

**Agenda Item Request:**

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Discuss the results of the Lucas Farmers Market Vendor Survey and the Lucas Farmers Market Shopper Survey. Discuss any changes needed to the Lucas Farmers Market as a result of the surveys.

**Background Information:**

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The City of Lucas concluded its 2025 Farmers Market Season by sending out two surveys. A survey was sent to vendors, and a second was made available to residents about their shopping experience at the Lucas Farmers Market. There were 32 total vendors who responded to the survey and 28 potential shoppers. City staff compiled the survey answers and were reviewed on November 14, 2025 with the Parks and Open Space Board and Farmers Market Committee.

**Attachments/Supporting Documentation:**

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1. 2025 Lucas Farmers Market Shopper Survey Summary
2. 2025 Lucas Farmers Market Vendor Survey Summary

**Budget/Financial Impact:**

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**Recommendation:**

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**Motion:**

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No Motion Required

## **Lucas Farmers Market Shopper Survey – Summary with Counts (2025)**

### **1. Which of these best describes you?**

The market primarily serves families with children.

- Family with children: 16
- Family with older kids: 1
- Adult without children: 3
- Retiree: 4
- Young adult (18–29): 1

### **2. Where do you live?**

The market overwhelmingly serves Lucas residents.

- Lucas (including Lucas, TX): 17
- Allen: 4
- Wylie: 2
- Princeton: 1
- Sachse: 1

### **3. Have you ever attended the Lucas Farmers Market?**

Nearly all respondents are repeat visitors.

- Yes, attended before: 24
- No, never attended: 1

First-time motivations included fresh produce, curiosity, and having a free Saturday.

### **4. How often did you attend the market this season?**

Most shoppers attend monthly or a few times per month.

- Once a month (or similar): 9
- 2–3 times a month: 5
- Weekly: 1
- Only one time / first time: 6
- Less than once a month or few times per season: 4

### **5. What would encourage you to attend more often?**

Top themes included more produce vendors, more vendors overall, longer hours or more days, more prepared food options, fewer craft or kid-made items, better promotion and reminders, more affordable food for families, and continued live music.

### **6. How did you hear about the Lucas Farmers Market?**

Social media is the dominant communication channel.

- Social media: 12
- Driving by: 6
- Friends/family: 4
- City website: 1
- Other websites: 1

### **7. What times of day are most convenient?**

There is a strong preference for morning to early afternoon hours, particularly Saturday mornings. Several respondents suggested extending hours to 1–2 p.m., with very little interest in evening hours.

### **8. On average, how long do you spend at the market per visit?**

Most shoppers stay under one hour.

- Less than 30 minutes: 7
- 30–60 minutes: 13
- Over 1 hour: 4

### **9. How would you rate your overall experience? (1–5)**

Overall satisfaction is positive, averaging about 4 out of 5.

- Rating 5: 7
- Rating 4: 9
- Rating 3: 8
- Rating 1–2: 1

### **10. What types of products did you purchase most often?**

Fresh produce was the most frequently purchased item, followed by baked goods, handmade goods, and meat, eggs, and dairy. Plants, flowers, honey, coffee, and salsa were mentioned less often.

### **11. Were there products you were hoping to find but didn't?**

Respondents most often requested more fresh produce and vegetables, especially truly local farm products. Other gaps included milk, cheese, eggs, pottery, home décor, farmhouse or seasonal items, and fewer kid-made or mass-produced goods.

### **12. What types of products or vendors do you usually look for at farmers markets?**

Top priorities include fresh produce, meat/eggs/dairy, artisan or handmade goods, ready-made foods, and plants or flowers. Boutique or specialty items ranked lower.

### **13. How satisfied were you with the variety of vendors? (1–5)**

Satisfaction was mixed but moderate.

- Ratings 4–5: 10
- Rating 3: 8
- Ratings 1–2: 6

#### **14. How important is it that vendors are local?**

Local sourcing matters greatly.

- Very important: 12
- Somewhat important: 9
- Not important: 4

#### **15. About how much do you typically spend per visit?**

Most shoppers spend between \$20 and \$60 per visit.

- Less than \$20: 1
- \$20–\$40: 9
- \$40–\$60: 9
- Over \$60: 6

#### **16. Would you like to see more of certain vendor types?**

- Produce vendors: 8
- Equal balance of all vendors: 8
- Artisan/handmade vendors: 5
- Ready-to-eat food vendors: 1

Comments emphasized more produce and fewer boutique-style vendors.

#### **17. Did you enjoy the overall atmosphere and were amenities adequate?**

The atmosphere was overwhelmingly positive and family-friendly. Amenities were generally adequate, with minor concerns related to restrooms, parking setup, and slower periods feeling less lively.

#### **18. Did you participate in or enjoy special events or activities?**

Many respondents enjoyed special events. Common requests included more live music, kids' activities, cooking demonstrations, and educational booths.

#### **19. Does the market add value to the Lucas community?**

- Yes: 24
- No / needs revamp: 1

#### **20. Did you feel prices were fair for the quality of products?**

Most respondents felt prices were fair and consistent with farmers markets, though some expressed concerns about affordability for families, particularly for ready-to-eat food.

### **21. Would you like to see more educational programming?**

- Yes: 15
- No: 8

### **22. What would encourage you to attend the market more often?**

Key themes included more vendors (especially produce), more activities for all ages, affordable food options, less aggressive vendor selling, better reminders via text or email, and additional market days or hours.

### **23. Are there products, vendors, or activities you'd like to see added in 2026?**

Suggestions included more local produce, cooking demonstrations, petting zoos, affordable original art, local business fairs, vendor spotlights, and more live music.

### **24. What is the best way to share market updates with you?**

- Social media: 14
- Email newsletter: 6
- Signage around town: 2
- Text message: 1

Many respondents preferred receiving updates through multiple channels.

### **25. Would you recommend the Lucas Farmers Market to friends and family?**

Most respondents said yes. Caveats included concerns about too many craft vendors versus produce, vendor behavior, and the market's limited draw for visitors outside Lucas.

## 2025 Lucas Farmers Market Vendor Survey – Summary

### How would you rate your overall experience as a vendor at the Lucas Farmers Market this season?

- 5: 14
- 4: 6
- 3: 4
- 1: 1

### What motivated you to participate in our market?

- Close and people support Lucas
- I love interacting with my local community, and enjoy providing nice products for them, and I also enjoy meeting the other vendors.
- Well-organized. keeping nominal cost for vendors is a big plus.
- Been working the market since it opened 5 years ago
- Being able to sell our 3D prints to friendly people
- meet a different community and educate people about regenerative farming practices we incorporated in our farm.
- We love Lucas the city and we're excited to see that the city is the one doing the market.
- Home market for Crunchies
- We are Lucas residents and have an excellent product to offer.
- The dedicated organization of the market
- Local to my home and in my community
- We were just starting out as a business, looking to gain experience locally
- The location is close to home, the vendor booth fee affordable for my first market.
- Share something that brings me joy
- Same city and I want to see it grow.
- It's close to home. I love that it focuses on farmers and tries to get as many as possible to come out. I love that the non-farm vendors all actually make their products and there are no resellers. I also appreciate the volunteers and the sense of community that the market brings.
- Participation in the community. Selling locally grown crops
- Continuing to build up my customers base at this market
- We've been participating since day one and love growing with our community
- Give my child experience selling her product
- It was conveniently close to home for us and I prefer more local events to ones that require travel.
- The location, activities, and recommendations from other vendors. When we visited, we loved the vibe and how smoothly everything seemed to run. Onsite bathrooms is fantastic!
- Helping my daughter start her business to make some spending money
- Its a good place to show off what I make and get my name out there.

### How satisfied are you with the communication and support from market staff?

- Very satisfied: 20
- Satisfied: 5

### How easy was the vendor application and setup process?

- Very Easy: 19
- Easy: 6

### Are the hours of operation convenient for you?

- Yes: 20

#### Additional Responses:

- May be we can increase number of hours
- I think the market should run from 9-1. No seems to show up until after 9.
- I feel this market starts too early. The market generally doesn't get busy until after 9/9.30. You should consider starting a bit later and ending later. Also consider night markets. This way family who have sports on Saturdays don't miss out plus it will be a bit cooler in the summer months
- End time of 12 gets very hot, 11:00 might work better
- The hours of City Hall were the same as my working hours, so I had to send family to pay the fee for me
- The hours are convenient, but we have noticed consistently that we don't see much traffic until around 9:30am. It would be great to see the start time move forward to 9am, and we wouldn't mind staying a little longer to compensate!

### Did you feel the booth/space assignment process is fair and organized?

- Yes: 24
- Yes & no. I feel like where we were placed for the first event we had more business.

### Did you have the resources you needed (parking, electricity, water, restrooms)?

- Yes: 25

### How would you describe the foot traffic at the market?

- Moderate: 14
- High: 4
- Low: 6
- Very Low: 1

### Did you feel the market brought in the right target customers for your business?

- Yes
- Yes
- Yes, my products seemed to resonate with the customers, but the quantity of customer traffic was not what I hoped.
- Sometimes
- Mostly, for our items, more young children would be preferable
- I feel it was a good mixture of people that wanted premium food for their families and pets
- Sometimes but having 2 vendors that sell eggrolls in a small market did not make any sense to me.
- Yes, there was a great range of demographics
- Yes, mostly
- Some times
- I'm not sure. It seems that shoppers aren't really coming to the market for crops. It is a cross between something to do and curiosity that brings them.
- Yes i has customers who loved my candles because of the mason jar theme

- Sometimes....but I think the city needs to do more advertising of the market on social media and also highlight their vendors. So the week leading up to market, make posts on the vendors too
- most of the time
- It's slow. We aren't signing up for Christmas market bc it's slow and it's way in the back away from customers / traffic.
- Yes I think so.
- Yes! For the one market we've been there, there were 2 homecomings that day. Even with "moderate" traffic, we had good sales.
- Yes she sells mainly to kids/teens and does quite well
- Yes. I was surprised how much my stuff has sold at each market.

### Did you notice repeat customers throughout the season?

- Yes: 19

#### Additional Responses

- Some what
- Didn't notice
- not as often as in years past
- Yes, we have regulars from other venues we hope to draw to Lucas.
- We do notice repeat shoppers. Approx 8-10 repeat shoppers
- I only had one event so far

### How would you rate your sales compared to expectations?

- Same:8
- Higher: 6
- Lower: 7
- Much Higher: 2
- Much Lower: 2

### Did you feel the booth fees were fair based on the sales opportunities?

- Yes: 25

### Did you feel the City of Lucas provides adequate marketing and promotion for the market?

- Yes: 14

#### Additional Responses

- I don't know. I only see the signs on the road and posts on facebook but not much facebook
- This year has been quite an improvement on the marketing and promotion than last year. I've been coming to the market for 3-4 years and last year there was a drastic reduction in attendance
- I didn't see any marketing or promotion except for the signs placed on street corners near Country Club and Angel Parkway
- Past years have advertised more
- Being in the same zip code, I didn't hear much about the market. I only saw it as I drove by. It's such a wonderful thing should be promoted more:)
-

- Facebook is random if you're not on it everyday. Perhaps posters with the market dates in high volume stores that allow signage?
- Many people do not even know Lucas has a Farmers Market. I'm not sure what the reason for that is

### What type of advertising or promotion do you feel would help increase attendance?

- More social media leading up to the event. Increased signage around town with more details on signs (ie Farmers Market THIS Saturday, 9am-1pm, Local Farm-Fresh Foods & Artisan Makers, FREE parking
- More in Social Media Groups. I will also do marketing in my network to encourage people to come over.
- Signs around town
- Above
- I think using all social media outlets and platforms help. Would like to see more participating from other vendors and maybe future sponsors.
- Flyers on cars before a show, emails to residents? Social media presence
- More Signs , bigger signs , TXDOT road condition signs. Showcase vendors who could offer talks / training on their products. More customer involved activities.
- Nothing that I can think of.
- Paid Facebook & instagram ads to the surrounding areas, Lucas included.
- N/A
- instagram
- Advertise at youth sports showing market season
- Perhaps partnering with local schools and businesses to post fliers and/or include information about upcoming markets in their newsletters
- Signs and flyers all over
- Maybe more social media and putting more signs out
- I think the city needs to do more advertising of the market on social media and also highlight their vendors. So the week leading up to market, make posts on the vendors too
- Facebook (Lucas page and other local pages), Instagram, Lucas and Allen city pages
- Social media, signs in local businesses
- I think you guys did amazing.
- The FB promotion was great, thank you! Flyers for each month (that we can reshare) to highlight the associated activities might draw more eyes.
- I don't know but the foot traffic has really gone down. They just got a FB page which seems very late to the game.

### Did you feel welcomed as part of the vendor community?

- Yes: 25

### Were there enough activities or attractions to encourage customers to stay longer?

- Yes: 20
- My sales are typically less when there are activities and attractions. I feel that they come for the event and not for the merchandise.
- More vendors with variation.
- Some of the festivities dont bring people. For example 9/11 when it doesnt fall on exact date.

## Did you network or collaborate with other vendors?

- Yes: 19
- No: 6

## What could we do to improve the Farmers Market for vendors?

- More frequent, dependable dates that the community can expect. Every Saturday during market season like McKinney has would be nice.
- Limit the number of like vendors, frustrating to be loyal to the market and then have 2 like vendors brought in. Random but also the grass is usually too high which causes issues with tents and then always wet so feet are soaked
- Keep grass mowed shorter, especially setting up so early in AM. Don't have booths facing the rising sun.
- I think Lucas volunteers and workers have been great.
- I believe marketing, to increase foot traffic for sure:) other than that everyone's wonderful, especially Donna!
- It's difficult to be successful when Crunchies has to compete with another eggrolls vendor in the same market space. There's just no way either of us can be successful.
- Level sites. Mow grass before market. Offer first time vendors a free site.
- Maybe extend the time to 1pm
- The music at times has been inappropriate
- N/A
- The restroom was a bit far and had a line as there was only one
- Make it easier to pay, like through a portal or scan a code. Calling is a drag and at times it's hard to make time during the day to do it.
- Phone Reception is bad.
- Not sure how you could improve other than getting the word out more to the community and surrounding communities. We love this market!
- I'm not sure.
- nothing
- It would be great if perhaps students were available to help with unloading/set up and then break down and loading at the end. Perhaps offer them community service hours
- I know it's difficult to find and keep them but we need more farmers for produce and meat
- More quality products. My daughter was told she couldn't have cute and professional looking dish towels made with the cricut but then kids were selling painted rocks and 3d printed objects.
- Not much honestly, it's been a very nice experience and we were the happiest we've been since starting our pop up events!
- No real concerns to address, we've just participated in a single event so far.
- More marketing to get more customers to come

## Are there types of products, activities, or amenities you'd like to see added?

- n/a: 13
- None that I am aware of right now.
- My favorite things when I go to farmers markets are local coffee and cookies! When the one coffee business was there it was amazing, but I feel like there really wasn't a lot of cookies/pastries. We do the Melissa Farmers Market when there isn't a Lucas date and they do a really good job at having a wide variety of baked goods which is super nice! A lot of customers came up to us and said that they were a little disappointed at the cookie and pastry variety. I also think a lot of people enjoyed the live music, as we had a lot of customers walk up to us and say that they enjoyed it and wished that there was more live music at

the market. Otherwise this is the best market by far that we have attended! Thank y'all for doing such an amazing job!

- More produce. More food vendors.
- Not that I can think of
- Better bathroom situation for vendors.
- See above. Anything quality! I wouldn't say no to things made with the cricut or 3-d printer if they add value to the market. I love that Lucas supports its youth by allowing free booths! Keep doing that but encourage quality products.
- no
- Coffee truck would do well at that time.
- More local farmers offering fresh produce not imported produce
- more restrooms

### Do you participate in other markets?

- One Additional: 8
- n/a: 7
- More than 2 Additional: 7
- Two Additional: 3

### How does your profitability at the Lucas Farmers Market compare to other markets where you sell?

- Better
- Other markets have been pop-up events. Those always end up having more intentional foot traffic
- Depends on market
- It is about the same at all three markets. We are learning since this is our first year doing a Farmers Market. Learning how to price bundles to get more sales.
- Similar!
- Same
  
- It is about the same at all three markets. We are learning since this is our first year doing a Farmers Market. Learning how to price bundles to get more sales
- Busier at the other market
- Some days yes
- We only sell at LFM. 3 years ago we averaged \$300-\$400 each market. Last 2 years we have averaged \$100-\$200. There are less customers.
- I sell at the Saint Jude Craft fair too isometimes get 300 dollars , but i mostly get 100 dollars or less at this one
- It's always lower

### How would you rate the Lucas Farmer Market versus other Markets in ease of doing business?

- n/a: 7
- Better: 7
- Same: 2
- It is about the same.
- Same
- Both similar
- All markets I attend are run great
- Less business

- it was better than i expected

### This past Market Season, we held only 1 market in July and August due to the Texas heat, how do you feel about that choice?

- It's super hot during those months so it absolutely makes sense
- Good choice.
- I approve
- Good for us. We prefer early spring (March-May), September through December.
- Great. We didn't participate much in the summer due to the heat.
- Great choice! My market was in August and it was nice weather and only got hot in the afternoon once the market was almost over
- Good.
- We should
- This is the only market I do in July and August. My booth is usually on the far side of the park near the horses so it stays cooler and by the time it gets really hot, we are packing up. So I don't mind doing 2 markets both months but would also be okay with doing 1 market each month.
- I liked it as a vendor because it is hot. But it may have confused people that are looking for a consistently open market.
- I think for candles i would miss because they would melt .
- Very smart as it's hotter in those month and I don't bake in those months
- I think it was a great choice as those months are always slowest due to the heat
- Agree it's too hot
- I think it was fine to only have the one.
- 2 markets in the summer heat is definitely possible, especially with the early morning start. Its gets rough towards 1-2pm.
- Love it
- I think that was a good choice. People don't want to come out in heat like that and it is hard on the vendors

### Would you be interested in participating again next season?

- Yes: 18
- No (**Crunchies**)
- Most definitely!
- Possibly. Depends on what changes are made. (**Liberty Sisters**)
- Probably (**Bare Naked Bees**)
- Yes, but probably on a limited basis. The money, time, and effort to prepare for the market / combined with lack of sales causes hesitation to commit for all the markets. (**Hale Farms**)



**City of Lucas  
Parks and Open Space Board Agenda  
Request  
February 10, 2026**

Requester: Donna Bradshaw, Communications and Special Events

**Agenda Item Request:**

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Provide an update on special events including:

- A. Country Christmas
- B. Keep Lucas Beautiful Spring Cleanup
- C. Founders Day Country Fair

**Background Information:**

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**Item 4A: Country Christmas**

The annual Country Christmas event was held on Friday, December 5, 2025, from 6:00 p.m. to 9:00 p.m. at Lucas Community Park. The event featured a holiday tree lighting ceremony, Santa’s Workshop, a trackless train, a 10-foot snow hill with a large snow play area, a holiday market, a children’s craft area, and additional family-friendly activities. A new event layout, along with expanded Christmas lighting and themed photo opportunities, added a fresh visual element to the event and enhanced the overall attendee experience. Food trucks and vendors were onsite offering food and beverages for purchase. To support accessibility and traffic flow, public parking and shuttle services were provided from Hart Elementary School and Willow Springs Middle School.

Attendance for the 2025 Country Christmas event was estimated at 2,000+ attendees, reflecting strong community participation and engagement.

**Item 4B: Keep Lucas Beautiful Spring Cleanup**

The Keep Lucas Beautiful (KLB) Spring Cleanup event will be held on Saturday, March 28, 2026, from 9:00 am to 1:00 pm. KLB is committed to ensuring the Lucas community remains a clean and beautiful place to live. The city encourages residents to support the KLB Spring Cleanup by participating as a cleanup volunteer at the event. Students can also receive community service hours for volunteering at the cleanup event. Participants will register online and indicate an area they will be cleaning for the event. Cleaning supplies will be available early for the event at City Hall (665 Country Club Road) from March 23 to March 27, 2026. These supplies will also be available beginning at 9:00 am on the day of the event at Lucas City Hall. As volunteers complete their registered cleanup site, City staff will drive to the pickup locations to collect trash bags.

**Item 4C: Founders Day**

The Founders Day Country Fair will be held from 11:00 a.m. to 4:00 p.m. at Lucas Community Park (665 Country Club Road) on Saturday, April 11, 2026. The special event will feature carnival rides, a stick horse rodeo, a petting zoo, face painting, balloon artists, and much more. The City is happy to bring back a fan favorite from years past—the pony carousel—which has been a beloved attraction at previous Founders Day celebrations.

The fair is free and open to the public. Food and drinks will be available for purchase from food trucks. There will be no public parking at the Community Park. Public parking and shuttle services will be provided from Hart Elementary and Lovejoy High School.

**Attachments/Supporting Documentation:**

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None

**Budget/Financial Impact:**

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**Item 4A: Country Christmas**

Country Christmas was budgeted in account 11-6211-447 (Country Christmas) at \$25,000 for fiscal year 2024/25. We also received \$19,900.00 in sponsorship money from generous donors. We also received in-kind donations: Walmart - 63 boxes of cookies (Value \$218.61), Tractor Supply – hay (Value \$340.78), CWD – extra trash/recycle bins (Value \$200.00), and a feature article in the “The Magazine”.

Country Christmas expenses totaled \$38,842.18, which included the snow hill and play area, children’s craft area, trackless train, bounce houses, air jumper, rock climbing wall, food trucks, miscellaneous activities, light towers, supplies, and labor. \$4500.00 of that was spent on items that will not need to be purchased next year.

**Item 4B: Keep Lucas Beautiful Spring Cleanup**

The Keep Lucas Beautiful Spring Cleanup is budgeted in account 11-6211-446 (Keep Lucas Beautiful) at \$5,175 for fiscal year 2025/26.

**Item 4C: Founders Day Country Fair**

The Founders Day Country Fair is budgeted in account 11-6211-444 (Founders Day) at \$35,000 for fiscal year 2024/25. This budget includes the cost of games, rides, and supplies.

**Recommendation:**

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**Motion:**

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No Motion Required



**City of Lucas  
Parks and Open Space Board Agenda  
Request  
February 10, 2026**

Requester: John Elliott, Parks and Open Space Chairman

**Agenda Item Request:**

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Discussion and possible direction regarding the recently annexed 169.422 acres formerly owned by the U.S. Army Corps of Engineers, including development of a parks master plan/vision, proposed timeline, and potential grant opportunities.

**Background Information:**

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The Brockdale Park Boat Ramp property, consisting of approximately 169.422 acres, was voluntarily annexed into the City of Lucas through Ordinance No. 2025-11-01036. With the annexation complete, the property is now within the City's jurisdiction for planning and parks development.

**Attachments/Supporting Documentation:**

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None

**Budget/Financial Impact:**

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**Recommendation:**

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**Motion:**

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No motion required.



**City of Lucas  
Parks and Open Space Board Agenda  
Request  
February 10, 2026**

Requester: Donna Bradshaw, Communications and Special Events

**Agenda Item Request:**

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Consider approval of the minutes of the July 22, 2025 Parks and Open Space Board meeting.

**Background Information:**

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**Attachments/Supporting Documentation:**

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1. 07-22-25 Minutes

**Budget/Financial Impact:**

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**Recommendation:**

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Staff recommends approval of minutes as presented.

**Motion:**

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I make a motion to approve the minutes of the July 22, 2025, Parks and Open Space Board meeting as presented.



**MINUTES**

**Parks and Open Space Board**

July 22, 2025 | 6:30 pm

Council Chambers

City Hall | 665 Country Club Road, Lucas Texas

**Call to Order**

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The meeting was called to order at 6:33 pm, and a quorum was determined to be present.

**Parks Board Members Present:**

Chairman John Elliott  
Member Bill Esposito (Remote)  
Member Angela Martinez  
Member Bryan Bellows  
Alternate Member Michelle Miller

**Staff Present:**

City Manager John Whitsell  
Communication and Event Specialist Donna Bradshaw

**Parks Board Members Absent:**

Vice-Chair Joan Phillips  
Member Christel Parish

**City Council Liaison Present:**

**Not Present** Councilmember Neil Peterson

**Regular Agenda**

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**1. Presentation of 2025-2025 Special Events Planning Calendar.**

**MOTION:** A motion was made by Member Bellows, seconded by Member Martinez, to approve the recommended Parks budget for the Fiscal Year 2025/2026. The motion passed unanimously.

**2. Discuss and consider plans for the Parks and Open Space Board to solicit sponsorships for the City of Lucas' July 4th, 2026, Celebration.**

**MOTION:** The item was tabled. Take recommendations from the Council at the August 7<sup>th</sup> Council Meeting.

**3. Adjournment.**

**MOTION:** A motion was made by Member Bellows, seconded by Member Miller to adjourn the meeting at 6:45 pm. The motion passed unanimously.

APPROVE:

ATTEST:

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John Elliot, Chairman

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Donna Bradshaw,  
Communications and Event Specialist