



## AGENDA

### Parks and Open Space Board Meeting

January 28, 2025 | 6:00 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

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*Notice is hereby given that a meeting of the City of Lucas Parks and Open Space Board will be held on Tuesday, January 28, 2025 at 6:00 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651, at which time the following agenda will be discussed.*

If you would like to watch the meeting live, you may go to the City's live streaming link at <https://www.lucastexas.us/departments/public-meetings/>.

#### **How to Provide Input at a Meeting:**

**Speak In Person:** Request to Speak forms will be available at the meeting. Please fill out the form and give to the Communications and Event Specialist prior to the start of the meeting. This form will also allow a place for comments.

**Submit Written Comments:** If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email Communications and Event Specialist Donna Bradshaw no later than 3:30 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 3:30 pm will not be included at the meeting.

#### **Call to Order**

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- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

#### **Regular Agenda**

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1. Consider the appointment of a Chairman and Vice-Chairman of the Parks and Open Space Board to serve for a period of one year with a term ending December 31, 2025. **(Parks and Open Space Board)**
2. Discuss the 2025 Lucas Farmers Market Season as it relates to:
  - A. Vendor Selection
  - B. Special Events
  - C. Mini Markets
  - D. Live Music
  - E. Marketing Plan and Strategy
  - F. Vendor Recruitment
  - G. Volunteer Scheduling**(Bill Esposito)**

3. Provide a presentation on parks and facilities utilization including the Lucas Community Center, Kenneth R. Lewis Park and the East Winningkoff Trailhead. **(Presenter: CIP Manager Patrick Hubbard)**
4. Provide an update on special events including:
  - A. Country Christmas
  - B. Keep Lucas Beautiful Spring Cleanup
  - C. Founders Day Country Fair**(Presenter: Development Services Director – Joe Hilbourn)**
5. Consider approval of the minutes of the November 19, 2024, Parks and Open Space Board meeting.
6. Consider approval of the minutes of the December 3, 2024, Parks and Open Space Board meeting.

## **Adjournment**

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7. Adjournment.

## **Certification**

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*I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002 and on the City's website at [www.lucastexas.us](http://www.lucastexas.us) on or before 5:00 p.m. on January 24, 2025.*

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*Donna Bradshaw, Communications and Event Specialist*

*In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Communications and Event Specialist Donna Bradshaw at 972-912-1208 or by email at [dbradshaw@lucastexas.us](mailto:dbradshaw@lucastexas.us) at least 48 hours prior to the meeting.*