



## MINUTES

### Parks and Open Space Board Meeting

January 25, 2022 | 7:00 pm

Council Chambers | Video Conference

City Hall | 665 Country Club Road, Lucas Texas

#### Call to Order

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The meeting was called to order at 7:00 pm. A quorum was determined to be present, and the Pledge of Allegiance was conducted. Alternate Members Laura Howard and Laura Giles would serve as voting members due to the absence of two regular members.

#### **Parks Board Members Present:**

Chairman David Rhoads  
Vice Chairman Bill Esposito  
Member Pam Poteete (*arrived at 7:09 pm*)  
Member Christel Parish (*attended remotely*)  
Alternate Member Laura Howard  
Alternate Member Laura Giles

#### **Parks Board Members Absent:**

Member Kenneth Patterson

#### **Staff Present:**

City Manager Joni Clarke  
City Secretary Stacy Henderson  
Development Services Director Joe Hilbourn  
Assistant to the City Manager Kent Souriyasak  
Management Analyst Patrick Hubbard

#### **City Council Liaison Present:**

Councilmember Tim Baney

#### Regular Agenda

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#### **1. Consider a City of Lucas sponsored Car Show to be organized by Lucas Citizen Tony Prutch.**

Tony Prutch and a representative from Complete Customs discussed with the Parks Board their proposal to bring a car show to Lucas, proposing to be held at Lovejoy High School, with proceeds going towards the restoration of Ol' Streaker, the City's first fire engine.

The Parks Board discussed details of the event with Mr. Prutch and ways in which the City could support the event. The car show would not be held at any cost to the City of Lucas.

**MOTION:** A motion was made by Ms. Giles, seconded by Vice Chairman Esposito to approve authorizing the City Manager to proceed with a city-sponsored car show to be organized by citizen Tony Prutch, Mustang Sally Productions, and Complete Customs with proceeds benefiting the restoration of Ol' Streaker. The motion passed unanimously by a 5 to 0 vote.

2. **Discuss and review the Adopt-a-Park Program including the checklist and rotation schedule as well as the ability of City staff to address deficiencies.**

The Parks Board discussed with City Manager Joni Clarke various ways in which to approach the Adopt-a-Park program and reporting. Low maintenance items and safety items were discussed. The Parks Board determined that the City would provide a live document that could be edited and updated continuously, monthly inspections of the parks would continue for safety items, and low maintenance items would be reported quarterly.

3. **Consider the appointment of Management Analyst Patrick Hubbard and Assistant to the City Manager Kent Souriyasak as the City staff liaisons to the Parks and Open Space Board.**

Management Analyst Patrick Hubbard and Assistant to the City Manager Kent Souriyasak were introduced to the Parks Board members as the boards new City Staff liaisons. There was no motion on this item, it was for discussion purposes only.

4. **Provide an update on the Lucas Farmers Market 2022 season.**

Vice Chairman Esposito discussed the upcoming market season, vendor applications received, and the preparation for the upcoming season that was underway. There was no motion on this item, it was for discussion purposes only.

5. **Discuss and review the Parks and Open Space Board Matrix Planning Calendar for 2022 and review the 2022 Special Events Calendar.**

The Parks Board had no changes to the matrix planning calendar and reviewed the special events calendar. There was no motion on this item, it was for discussion purposes only.

6. **Review Code of Ordinances, Section 1.09 Parks and Recreation and Appendix C Fee Schedule, Article 21 Parks and Recreation, and determine if any amendments are needed to the City's park rules and fees for City facilities.**

The Parks Board recommended the following changes to Code of Ordinances, Section 1.09 Parks and Recreation:

- Amend Section 1.09.062 (10c) to remove the word "residential", so the statement reads "commercial activity" rather than "commercial residential activity".

The Parks Board also recommend there be no fee associated with renting the Community Park pavilion but would like to obtain more information from the City regarding rental usage before the proceeding with any decision on this matter.

**MOTION:** A motion was made by Vice Chairman Esposito, seconded by Ms. Howard to table this item to the March 22, 2022, Parks and Open Space Board meeting. The motion passed unanimously by a 5 to 0 vote.

**7. Consider setting Parks and Open Space Board meeting dates for 2022.**

**MOTION:** A motion was made by Chairman Rhoads, seconded by Vice Chairman Esposito to approve the 2022 meeting dates for the Parks and Open Space Board including moving the November meeting date to November 15. The motion passed unanimously by a 5 to 0 vote.

**8. Consider approval of the minutes of the November 16, 2021, and December 13, 2021, Parks and Open Space Board meeting.**

**MOTION:** A motion was made by Chairman Rhoads, seconded by Vice Chairman Esposito to approve the minutes of the November 16, 2021, and December 13, 2021, Parks and Open Space Board meetings. The motion passed unanimously by a 5 to 0 vote.

**9. Consider the appointment of a Chairman and Vice Chairman of the Parks and Open Space Board to serve for a period of approximately one (1) year with terms ending December 31, 2022.**

**MOTION:** A motion was made by Vice Chairman Esposito, seconded by Ms. Poteete to appoint David Rhoads as Chairman to the Parks and Open Space Board to serve for a period of approximately one (1) year with a term ending December 31, 2022. The motion passed unanimously by a 5 to 0 vote.

**MOTION:** A motion was made by Ms. Howard, seconded by Ms. Poteete to appoint Bill Esposito as Vice Chairman of the Parks and Open Space Board to serve for a period of approximately one (1) year with a term ending December 31, 2022. The motion passed unanimously by a 5 to 0 vote.

**10. Adjournment.**

**MOTION:** A motion was made by Chairman Rhoads, seconded by Vice Chairman Esposito to adjourn the meeting at 8:39 am. The motion passed unanimously by 5 to 0 vote.

APPROVE:

  
David Rhoads, Chairman

ATTEST:

  
Stacy Henderson, City Secretary

