



AGENDA

LUCAS FIRE CONTROL, PREVENTION, AND EMS DISTRICT BOARD MEETING

August 15, 2024 | 6:30 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

Notice is hereby given that a meeting of the Lucas Fire Control, Prevention, and Emergency Medical Services (EMS) District Board meeting will be held on Thursday, August 15, 2024, beginning at 6:30 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651, at which time the following agenda will be discussed. Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call.

If you would like to watch the meeting live, you may go to the City's live streaming link at <https://www.lucastexas.us/departments/public-meetings/>.

How to Provide Input at a Meeting:

Speak In Person: Request to Speak forms will be available at the meeting. Please fill out the form prior to the start of the meeting.

Submit Written Comments: If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email City Secretary Toshia Kimball at tkimball@lucastexas.us by no later than 3:30 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 3:30 pm will not be included at the meeting.

Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones

Consent Agenda

1. Consent Agenda:
 - A. Approval of the minutes of the July 18, 2024, Lucas Fire Control, Prevention, and EMS District Board meeting.

Public Hearing

2. Consider the Lucas Fire Control, Prevention, and EMS District Board Budget for Fiscal Year 2024-2025:
 - A. Conduct Public Hearing.

- B. Schedule the date for adopting a resolution approving Fiscal Year 2024-2025 budget for Monday, August 26, 2024 (Special Meeting), at 3:00 pm. The meeting will take place at City Hall, located at 665 Country Club, Lucas, Texas 75002. **(Finance Director Liz Exum)**

3. Adjournment.

Certification

I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002 and on the City's website at www.lucastexas.us on or before 5:00 p.m. on August 9, 2024.

Toshia Kimball, City Secretary

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to City Secretary Toshia Kimball at 972.912.1211 or by email at kimball@lucastexas.us at least 48 hours prior to the meeting.



Item No. 01

City of Lucas
Lucas Fire Control, Prevention, and EMS
District Board Request
August 15, 2024

Requester: City Secretary Toshia Kimball

Agenda Item Request

Consent Agenda:

- A. Approval of the minutes of the July 18, 2024, Lucas Fire Control, Prevention and EMS District Board meeting.

Background Information

NA

Attachments/Supporting Documentation

- 1. 07-18-2024 Lucas Fire Control, Prevention, and EMS District Board Meeting Minutes

Budget/Financial Impact

NA

Recommendation

City Staff recommends approval of the Consent Agenda.

Motion

I make a motion to approve/deny the Consent Agenda as presented.



MINUTES

Lucas Fire Control, Prevention, and EMS District Board Meeting

July 18, 2024 | 6:00 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

Board Members Present:

President Tim Johnson
Member Dusty Kuykendall
Member Chris Bierman
Member Brian Stubblefield
Member Neil Peterson
Member Debbie Fisher
Member Phil Lawrence

City Staff Present:

City Manager John Whitsell
City Secretary Toshia Kimball
Development Services Director Joe Hilbourn
Finance Director Liz Exum
Fire Chief Ted Stephens
Assistant Fire Chief Aaron Alderdice
Assistant Fire Chief Lance Gant
CIP Manager Patrick Hubbard
Public Works Supervisor Jeremy Bogle
Human Resources Manager Alana Cohen
Deputy Daniel Brown

The Lucas Fire Control Prevention and EMS District Board meeting was called to order at 6:00 pm.

Consent Agenda

1. Consent Agenda:

- A. Approval of the minutes of the September 7, 2023, Lucas Fire Control, Prevention, and EMS District Board meeting.
- B. Approval of setting the date for the public hearing regarding the Lucas Fire Control, Prevention, and EMS District Fiscal Year 24/25 budget for August 15, 2024.

MOTION: Motion made by Member Fisher, seconded by Member Kuykendall to approve the consent agenda as corrected. The motion passed unanimously by a 7 to 0 vote.

Regular Agenda

2. Discuss the proposed budget for Fiscal Year 24/25.

MOTION: There is no motion required for this item.

3. **Consider electing the officer positions of President, Vice President, and Secretary of the Lucas Fire Control, Prevention, and Emergency Medical Services (EMS) District to service for a period of approximately one year with a term ending July 31, 2025.**

MOTION: Motion made by Member Fisher, seconded by Member Peterson to appoint Tim Johnson as President of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2025. The motion passed unanimously by a 7 to 0 vote.

Motion made by President Johnson, seconded by Member Kuykendall to appoint Neil Peterson as Vice President of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2025. The motion passed unanimously by a 7 to 0 vote.

Motion made by Member Johnson, seconded by Member Fisher to appoint Toshia Kimball as Secretary of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2025. The motion passed unanimously by a 7 to 0 vote.

4. **Adjournment.**

MOTION: A motion was made by Member Fisher, seconded by Member Lawrence to adjourn the meeting at 6:07 pm. The motion passed unanimously by a 7 to 0 vote.

Tim Johnson, President

Toshia Kimball, City Secretary



Item No. 02

City of Lucas
Lucas Fire Control, Prevention and EMS
District Board Request
August 15, 2024

Requester: Finance Director Liz Exum

Agenda Item:

Consider the Lucas Fire Control, Prevention, and EMS District Board Budget for Fiscal Year 2024-2025:

- A. Conduct Public Hearing.
- B. Schedule the date for adopting a resolution approving Fiscal Year 2024-2025 budget for Monday, August 26, 2024 (Special Meeting), at 3:00 pm. The meeting will take place at City Hall, located at 665 Country Club, Lucas, Texas 75002.

Background Information:

In accordance with Section 344.204 of the Local Government Code, the Lucas Fire Control, Prevention, and EMS District Board follows the same procedures for adopting the budget as the City; therefore, the date for adoption of the budget will mirror the date for the City's budget adoption, which is scheduled for Monday August 26, 2024 (Special Meeting), at 3:00 pm.

Attachments/Supporting Documentation:

- 1. Proposed Budget for FY 2024-2025.

Budget/Financial Impact:

The financial impact for the proposed budget is outlined in detail in the attached budget.

Recommendation:

The meeting for the Lucas Fire Control, Prevention, and EMS Board to pass a resolution adopting the FY 2024-2025 budget is scheduled for Monday August 26, 2024 (Special Meeting), at 3:00 pm.

Motion:

I make a motion to set the date to adopt a resolution approving FY 2024-2025 budget for Monday August 26, 2024 (Special Meeting), at 3:00 pm.

**Lucas Fire Control,
Prevention & EMS
District**

**FISCAL YEAR BUDGET
FOR 2024 - 2025**

15 -FIRE DISTRICT <i>FIRE DISTRICT</i> DEPARTMENTAL REVENUES/ EXPENDITURES	2022-2023 FISCAL YEAR ACTUAL	2023-2024 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 FISCAL YEAR BUDGET	DESCRIPTION
REVENUES					
4101-300 SALES TAX - FIRE DISTRICT	633,390	622,000	622,000	622,000	
TOTAL REVENUES	633,390	622,000	622,000	622,000	
TOTAL FIRE DISTRICT REVENUE	633,390	622,000	622,000	622,000	
REIMBURSEMENTS & SERVICES					
6500-998 SERVICE CONTRACT-TRANSFER	622,000	622,000	622,000	622,000	
TOTAL REIMBURSEMENTS & SERVICES	622,000	622,000	622,000	622,000	
TOTAL FIRE DISTRICT EXPENSE	622,000	622,000	622,000	622,000	
NET REVENUE LESS EXPENDITURES	11,390	0	0	0	